

**CAPE GEORGE BOARD OF TRUSTEES
CALENDAR OF BOARD MEETINGS AND DEADLINES
2024 - 2025**

<u>August 2024</u>	
19	- Study Session Meeting, 3 pm
22	- Board Meeting 3 pm
<u>September 2024</u>	
6	- Budget estimates due from Committee Chairs
23	- Study Session Meeting, 3 pm, Review Assessment and Reserve Expenditures
26	- Board Meeting, 3:00 pm
<u>October 2024</u>	
1	- Member quarterly assessment due
10	- Special Board Meeting – Review and Approve Operating budget
14	- Mail out ballots to Membership (Budget/Building Regs) or sooner
21	- Study Session Meeting, 3:00 pm,
24	- Board Meeting, 3:00 pm
<u>November 2024</u>	
14	- Ballots Due – 2 p.m.
15	- Ballots Counted by Election Committee
18	- Study Session Meeting, 3:00 pm
21	- Budget Ratification meeting, 2:30 pm
21	- Board Meeting, 3:00 pm
<u>December 2024*</u>	
18	- Study Session Meeting, 3:00 pm
19	- Board Meeting, 3:00 pm
*Manager notes that many HOAs do not have December Board Meetings	
<u>January 2025</u>	
1	- Member quarterly assessment due
27	- Study Session meeting, 3:00 pm
30	- Board Meeting, 3:00 pm
<u>February 2025</u>	
24	- Study Session Meeting, 3:00 pm
27	- Board Meeting, 3:00 pm

<u>March 2025</u>	
20	- Nominating Committee initiates recruitment of Board candidates
24	- Study Session Meeting, 3:00 pm
27	- Board Meeting, 3:00 pm
<u>April 2025</u>	
1	- Member quarterly assessment due
21	- Study Session Meeting, 3:00 pm
24	- Board Meeting, 3:00 pm
<u>May 2025</u>	
19	- Study Session Meeting, 3:00 pm
22	- Board Meeting, 3:00 pm (Close of nominations and announce candidates.)
27	- Mail out ballots for election of Board Members (Includes announcement of Annual Membership Meeting scheduled for July 19th.)
<u>June 2025</u>	
23	- Study Session Meeting, 3:00 pm
26	- Board Meeting, 3:00 pm
<u>July 2025</u>	
1	- Member quarterly assessment due
8	- Count ballots for Board election
19	- Annual Membership Meeting – time to be determined (Announce election results.)
19	- Special Board Meeting to select Board Officers – following Annual Meeting
21	- Study Session Meeting, 3:00 pm
24	- Board Meeting, 3:00 pm
*Dates listed are tentative and may be changed at discretion of Board with appropriate notice given to membership.	